

Register on line

jobs.mt.gov

New Job Seekers

Read through the **Disclaimer**

Click ☐ Accept

Choose a Username

(Example: first initial last name)
(iname)

Choose a Password

(Password should be something you can remember but not obvious for someone else to access your information)

*User Name

*Password

*Confirm Password

*Name

*SSN

*Confirm SSN

*Date of Birth

(Ex. mm/dd/yyyy)

*Gender

☐

Male

☐

Female

★ It is very **important** that you write down your password and protect this information so no one else can access it. You will be able to access your file to change it or add to it.

★ From this point, you will simply enter information on yourself, work history, skills and the particular type of job for which you qualify.

★ Please fill out your **complete** work history, shifts you are available for, and the lowest wage you will accept, as well as the jobs you are seeking.



IMPORTANT NOTE:

If you do not complete your employment history, shifts you are available for, and the lowest wage you will accept, as well as the jobs you are looking for, you may not be notified about jobs for which you qualify.



Search for Jobs

jobs.mt.gov

Enter your Username & Password

Returning User Sign In

Username:

Password:

Sign In

[Forgot Username / Password](#)

Search without Registering

- [Advance Search](#) (fill in blanks)
- Search for Jobs
 - o [by County](#) (shows map)
 - o [by Workforce Center](#) (shows map)
 - o [by Region](#) (shows map)
 - o [Statewide](#) (uses Advance Search)

After showing a map of Montana and you choosing the County, Workforce Center or Region, you will put in a brief description of the work you are looking for. These will all give you a short detail of the job.

However, it will not give you “**How to Apply**”, unless you are **Registered** with a Job Service Workforce Center

The logo for UI4U, featuring the letters 'UI4U' in a bold, blue, sans-serif font. The '4' is stylized with a horizontal bar.

**File Your Unemployment Claim
Online**

ui4u.mt.gov

or call the

Helena Claims Processing Center
406-444-2545

Biweekly filing on IVR
1-800-207-0667

For the hearing-impaired:
TDD Line 406-444-0532
Montana Relay Service - 711

★ You must have the following
information ready before you call:

1. Your Social Security Number
2. Names, complete addresses, phone number, and dates of employment for everyone you have worked for in the last 18 months.

*Customers Service Representatives
are available:*

Monday, Tuesday, Thursday & Friday
8 am-4:30 pm
And Wednesdays 10 am-4:30 pm

State of Montana Department of Labor & Industry
Lake County Job Service Workforce Center
P.O. Box 970 / 417 B Main Street
Polson, MT 59860

JOB SEEKER SELF SERVICE FOLDER

FOR THE

**Lake County Job Service
Workforce Center**

**417 B Main Street
Polson, Montana 59860**

Phone: 406-883-7880

Fax: 406-883-4564

Email: polsonjsc@mt.gov

www.employlakecounty.com

Office Hours:

Monday-Thursday: 8:00 am
- 5:00 pm

Friday: 9:00 am - 5:00 pm

